

CHECKLIST

USE THIS PACKET only if the following factors apply to you:

- ☐ You have an order of assignment that was entered in Coconino County, AND
- ☐ You wish to stop or modify the order, AND
- ☐ The parties do not agree to stop or modify the wage assignment, AND
- ☐ Any one of the following conditions applies to you:

You want to modify the order of assignment because:

- ☐ The amount shown in the order of assignment is wrong or was changed by court order;
- ☐ You have paid all amounts you owed for past-due support and only have to pay current child support, which will make your monthly payments go down;
- ☐ You still owe for past due support, but the current child support order should stop -- child is 18 and not attending high school -- so your payments should go down;
- ☐ The child support order is based on per child, per month, but one or more of the children have gotten married or reached age 18, so you should pay less.
- ☐ You filed a bankruptcy petition, and under the automatic stay you are only obligated to pay current support.

OR, You want to stop the order of assignment because:

- ☐ You do not owe any money for past-due support, and current payments should stop -- child is 18 and not attending high school, you paid all spousal maintenance;
- ☐ Parties have reconciled and remarried/case dismissed (copy of Marriage Certificate or Order of Dismissal, attached);
- ☐ Child custody has been changed by order of this court (copy of custody order attached);
- ☐ Child adopted by someone else, and all past-due amounts have been satisfied (copy of Adoption Order attached);
- ☐ Child deceased (copy of Death Certificate attached);
- ☐ Payor (obligee) is deceased (copy of Death Certificate attached);
- ☐ Case dismissed (copy of Order of Dismissal attached);
- ☐ Two active orders of assignment for same child(ren);
- ☐ When the other party filed a Wage Assignment Request, you did not owe a past-due amount equal to at least one month's payment of child support or spousal support.

DO NOT USE THIS PACKET if the following factors apply to you:

- ☐ The parties agree to stop or modify the wage assignment, AND/OR
- ☐ Your Order of Assignment was not entered in Coconino County

If you are not sure that these forms and instructions apply to your situation, see a lawyer for help.